

Board Meeting Agenda

Date:	19/12/2023	Time: 12.30pm – 4.00pm
Location:	RSM Offices – 55 Collins Street, Melbourne	
Attendee:	<p>Directors: Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Leigh Berrell, Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People & Culture (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes RSM, Jean-Marc Imbert & Linda Lim (3.1, 4.1)</p>	
Apology:	Nil	

No.	Time	Description	Presenter
1.	12.30	WELCOME Acknowledgement of Country	Chair
1.	12.35	ADMINISTRATION	Chair
		1.1. Attendance / Apologies	Chair
		1.2. Register of Conflicts of Interests & Register of Private Interests	Chair
		1.3. Board & Committee Planning Calendar 2024	
		1.4. Upcoming Community Engagement Opportunities	
		1.5. Matters Arising from Prior Board and Committee Meetings	
		1.6. Minutes of the 21 November Board Meeting - for approval	
		1.7. Minutes of the 20 November ARC Meeting– for information	
2.	12.50	PERFORMANCE	
		2.1 Safety Moment – Dona Tantirimudalige	
		2.2 November 2023 WHS Report	EMPCS
		2.3 November 2023 Business Performance Report (Late Report)	GMCC
		2.4 November 2023 Finance Report	CFO
3.	1.20	FOR DECISION	
		3.1 Internal Audit Review – Contract Management (Late Report)	RSM

	3.2	Board & Committee Charter (V4)	GMCC
	3.3	Deed of Access, Indemnity & Insurance	GMCC
	3.4	ESC Regulatory Accounts – Director Responsibility Statement	CFO
	3.5	Delegations Manual (V7) – Amendment	CFO
2.00	COMFORT BREAK (10 MINS)		
2.10	PRESENTATIONS AND DISCUSSIONS		
	4.1	Audit Industry Trends/Updates (20MINS)	RSM
	4.2	Board Education Session #7 - Community Representative Groups and Customer Cohorts (20 MINS)	GMCC
	4.3	Economic Update & Financial Ratios (20 MINS)	CFO
5.	3.10	COMMITTEE UPDATES AND RECOMMENDATION	
	5.1	Update from SSIC Committee	SSIC Chair
6.	3.25	FOR NOTING	
	6.1	Board Performance Review Actions Follow-Up	GMCC
	6.2	2024 Governance Document Review Plan	GMCC
7.	3.40	STANDING ITEMS	
	7.1	Government Correspondence	Chair
	7.2	Chair Update	
	7.3	Director Insight from External Meetings	
	7.4	Director Travel and Accommodation Expenses	
	7.5	Meeting Rating	
8.	3.50	IN CAMERA	
	8.1	In Camera	Chair
9.	4.00	MEETING CLOSE	

Next Meeting: 6 February 2024