



Westernport Water Board Meeting Overview

21 November 2023, 9:35am – Westernport Water HQ Boardroom.

Present:

Chair: Annabelle Roxon

Directors: Chris Newton (Deputy Chair), Leigh Berrell, Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah
Managing Director (MD), Dona Tantirimudalige

Other attendees (for non In Camera or where otherwise noted):

General Manager Corporate & Customer (GMCC), Gareth Kennedy
General Manager Assets & Operations (GMAO), David Girdwood
Executive Manager, Finance (CFO), Kathy Hawke
Executive Manager, People & Culture (EMPCS), Fiona Blackmore
Manager Engineering & Projects (MEP), Holly Grand-Court (2.5)
Manager Assets & Planning (MAP), Chaminda Jayasena (3.3)
Lander & Rangers, Annika Anderson-Carter & Cameron Hannebery (4.1)
Minutes, Holly Grand-Court

Apologies:

Corporation Secretary (CS/MSPG), Tim Scholtes

BOARD ACTIONS

The Board resolved to:

- Adopt minutes of the 26 September 2023 Meeting
- Nominate and confirm the Board & Committee membership appointments commencing from 1 December 2023
- Approve the King Road Effluent Pump Station Upgrade
- Direct WPW to commence development of a clear position description for an Independent Aboriginal Delegate, including feedback from the RAP Working Group
- Adopt the Internal Audit Charter (V8)
- Adopt the Delegations Manual (V7) – November 2023

OFFICIAL

- Adopt the Fraud and Corruption Prevention Control Plan update (V4)
- Adopt the Corporate Governance Framework (V3)

The Board noted the:

- Attendance/Apologies
- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2023
- Upcoming Community Engagement Opportunities
- Matters Arising
- Minutes from the 20 September 2023 PDCC Meeting
- Safety Moment
- October 2023 WHS Report
- October 2023 Business Performance Report
- October 2023 Finance Report
- Q1 Capex Program Update
- Q1 Environment Performance Report
- Proposed mapping of the Committees to existing strategic risks, the Letter of Expectations and compliance obligations
- Board Education Session #6 – WHS & Director Obligation
- Cultural Training Reflection
- Update from Audit & Risk Committee
- 2022-23 Essential Services Commission Regulatory Audit
- Actions identified with management responses
- DEECA Q1 Financial Performance Report
- Q1 Contracts and Tenders Report
- Director's Deed of Access, Indemnity and Insurance Update
- New Guidance On Establishing Portfolio Governance Arrangements
- Dividend Payment Update
- Directors Travel & Accommodation Expenses
- Meeting Rating and Reflections

Board meeting closed at 1:30pm

NEXT MEETING: 19 December 2023