

Board Meeting Agenda

Date:	26/09/2023	Time: 9.30am – 1.00pm
Location:	Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven	
Attendees:	<p>Directors: Acting Chair: Annabelle Roxon Directors: Leigh Berrell, Tanya Ha, Graham Hawke, Ishara Saldin Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People, Culture & Safety (EMPCS), Fiona Blackmore Acting Corporation Secretary (ACS/AMSPG), Tim Scholtes Goulburn-Murray Water, Dr. Mark Bailey (4.1)</p>	
Apology:	Chris Newton (Acting Deputy Chair), Joanne Pearson	

No.	Time	Description	Presenter
1.	9.30	WELCOME Acknowledgement of Country	Chair
		ADMINISTRATION 1.1. Attendance / Apologies 1.2. Conflicts of Interest / Register of Interest 1.3. Board & Committee Planning Calendar 2023 1.4. Upcoming Community Engagement Opportunities 1.5. Matters Arising from Prior Board and Committee Meetings 1.6. Minutes of the 28 August Board Meeting - for approval 1.7. Minutes of the 29 August ARC Meeting– for information	Chair
2.	9.45	PERFORMANCE 2.1 Safety Moment – Kathy Hawke	CFO
		2.2 August 2023 WHS Report	EMPCS
		2.3 August 2023 Business Performance Report	GMCC
		2.4 August 2023 Finance Report	CFO
3.	10.15	FOR DECISION/DISCUSSION 3.1 2022-23 Annual Report - Report of Operations	GMCC

		3.2	Board and Committees Charter Review	GMCC
		3.3	Provision of Laboratory Services – Contract Approval	GMAO
		3.4	San Remo Bridge Bracket Project – Variation Approval	GMAO
	11.00	MORNING BREAK (10 MIN)		
4.	11.10	BOARD EDUCATION SESSION		
		4.1	Board Education Session #5 - Water Entitlements: Introduction to the Entitlement Framework. Special guest: Dr Mark Bailey, Manager Water Resources, GMW (online) (20 MINS)	GMAO
5.	11.30	COMMITTEE UPDATES AND RECOMMENDATIONS		
		5.1	Update from People, Diversity & Community Committee	PDCC Chair
		5.2	Communications & Engagement Plan 2023-2026 – via PDCC	
		5.3	2023-25 'Innovate' Reconciliation Action Plan - via PDCC	
6.	11.40	FOR NOTING		
		6.1	Gippsland Regional Water Alliance Update	GMCC
7.	12.10	STANDING ITEMS		
		7.1	Government Correspondence	Chair
			7.1.1 WoVG Legal Risk Register Purpose, Scope And Criteria	
		7.2	Chair Update	
		7.3	Director Insight from External Meetings	
		7.4	Director Travel and Accommodation Expenses	
		7.5	Meeting Rating and Reflections	CFO
8.	12.50	IN CAMERA		
		8.1	In Camera	Chair
		8.1.1	Review MD's assessment of the senior executives' performance and KPI's (as per Charter) – via PDCC	
		8.1.2	MD Performance Review – via PDCC	
		8.1.3	Annual Executive Remuneration Increase – via PDCC	
9.	1.00	MEETING CLOSE		

Next Meeting: 26 November 2023