



# Westernport Water

## Board Meeting Overview

29 April 2024, 2:03pm – Wurundjeri Country, Melbourne Water Level 1  
Boardroom 1, 990 La Trobe Street, Docklands & MS Teams.

### Present:

**Chair:** Annabelle Roxon

**Directors:** Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin (V), Kushal Shah, Leigh Berrell  
Managing Director (MD), Dona Tantirimudalige

(V) = Virtual in attendance

### Other attendees (for non In Camera or where otherwise noted):

General Manager Corporate & Customer (GMCC), Gareth Kennedy  
General Manager Assets & Operations (GMAO), David Girdwood  
Executive Manager, Finance (CFO), Kathy Hawke  
Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore  
Corporation Secretary (CS/MSPG), Tim Scholtes  
Workplace Health & Safety Senior Advisor (WHSSA), Lynne Boag (2.2)  
Acting Manager Engineering & Planning (AMEP), Jake Weir (2.5)  
Manager Assets & Planning (MAP), Chaminda Jayasena (3.2)  
Senior Engineer - Asset Strategy (SEAS), Declan Jamieson (3.2)  
Fiona Schutt, Executive General Manager Corporate Services, Melbourne Water (3.1)

### Apologies:

Nil

## BOARD ACTIONS

The Board resolved to:

- Adopt the Minutes from the 5 March 2024 Board Meeting.
- Approve the Board and Committee Performance Review Plan for 2023-24.
- Adopted the Conflict of Interest (COI) Policy (V6).
- Approve the 2024-29 Corporate Plan Initiatives
- Approve the 2024-29 OPEX Budget

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- Approve the 2024-29 CAPEX Program
- Approve the annual borrowings for 2024-29 as outlined in the 2024-29 Corporate Plan, to be submitted to DTF for approval with contingency to allow for current delays to the capital program.
- Approve that as the Essential Services Commission altered the Consumer Price Index on 26 April 2024 from 3.5% to 3.6%, a re-adjusted version of the 2024-29 Corporate Plan presented will be submitted with these immaterial financial alterations to both the Treasurer and the Minister on 30 April 2024.
- Adopt the Domestic & Family Violence Policy (v4) – via PSCC
- Adopt the Communications & Engagement Policy (v3) – via PSCC
- Adopted the Tariff and Charges Policy (v3) – via PSCC
- Adopted the Complaints Management Policy (v4) – via PSCC
- Adopted the Asset Management Policy (v6) – via ISIC

The Board noted the:

- Attendance/Apologies
- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2024
- Upcoming Community Engagement Opportunities
- Matters Arising
- Safety Moment
- March 2024 WHS Report
- March 2024 Business Performance Report
- March 2024 Finance Report
- Capex Program Report for Q3 2023-24 at 31 March 2024
- Note the Melbourne Water – About Us presentation
- Board Education Session #2 – Asset Management Information System presentation.
- Noted that Directors must declare any previous engagement in lobbying activities that may relate to the functions of the entity prior to the commencement of the revised Code (4.2).
- Gippsland Regional Water Alliance Update.
- WPW's Q3 performance against its customer outcomes for 2023-28.
- Q3 2023-24 Contracts and Tenders Report.
- the feedback received for keeping notes or annotations in Diligent Boards.
- The planned approach to manage notes and annotations in Diligent Boards following this meeting.
- Update from People, Safety & Community
- Update from Infrastructure, Sustainability & Innovation (ISIC)
- Government correspondence
- Director Insight from External Meetings

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- Directors Travel & Accommodation Expenses
- Meeting Rating and Reflections

Board meeting closed at 5:15pm

**NEXT MEETING:** 4 June 2024