



Board Meeting Agenda

Date:	29/04/2024	Time: 2.00pm – 5.00pm
Location:	Wurundjeri Country Melbourne Water Level 1 Boardroom 1, 990 LaTrobe Street, Docklands & MS Teams	
Attendee:	<p>Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah, Leigh Berrell Managing Director (MD), Dona Tantirimudalige</p> <p>Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes Workplace Health & Safety Senior Advisor (WHSSA), Lynne Boag (2.2) Acting Manager Engineering & Planning (AMEP), Jake Weir (2.5) Manager Assets & Planning (MAP), Chaminda Jayasena (3.2) Senior Engineer - Asset Strategy (SEAS), Declan Jamieson (3.2) Fiona Schutt, Executive General Manager Corporate Services, Melbourne Water (3.1)</p>	
Apology:	Nil	

No.	Time	Description	Presenter
	2.00	WELCOME Acknowledgement of Country	Chair
1.	2.05	ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2024 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 5 March 2024 ARC Meeting – for information 1.7 Minutes of the 5 March 2024 Board Meeting - for approval	Chair
2.	2.15	PERFORMANCE 2.1 Safety Moment – Ishara Saldin 2.2 March 2024 WHS Report 2.3 March 2024 Business Performance Report	EMPCS MD

	2.4	March 2024 Finance Report	CFO
	2.5	Q3 2023-24 Capex Program Update	GMAO
3.	2.20	PRESENTATIONS AND DISCUSSIONS	
	3.1	Melbourne Water – About Us (20 MINS)	Fiona Schutt
	3.2	Board Education Session #2 – Asset Management Information System (20 MINS)	GMAO
4.	3.00	FOR DECISION	
	4.1	Annual Board & Committee Performance Review Report Planning	GMCC
	4.2	Conflict of Interest Policy (v6)	GMCC
5.	3.25	FOR NOTING	
	5.1	Annual Corporate Plan & Budget (including the Annual DTF Borrowing Submission) Ratification (Late Report)	GMCC
	5.2	Gippsland Regional Water Alliance Update	GMCC
	5.3	Quarterly PS23 Outcomes Report (Late Report)	GMCC
	5.4	Q3 2023-24 Contracts and Tenders Report	GMCC
	5.5	Diligent Boards & Annotation Retention	GMCC
	4.00	COMFORT BREAK (10 MINS)	
6.	4.10	COMMITTEE UPDATES AND RECOMMENDATIONS	
	6.1	Update from People, Safety & Community (PSCC)	PSCC Chair
	6.2	Domestic & Family Violence Policy (v4) – via PSCC	
	6.3	Communications & Engagement Policy (v3) – via PSCC	
	6.4	Tariff and Charges Policy (v3) – via PSCC	
	6.5	Complaints Management Policy (v4) – via PSCC	
	6.6	Update from Infrastructure, Sustainability & Innovation (ISIC)	
	6.7	Asset Management Policy (v6) – via ISIC	ISIC Chair
7.	4.35	STANDING ITEMS	
	7.1	Government Correspondence	Chair
	7.2	Chair Update	
	7.3	Director Insight from External Meetings	
	7.4	Director Travel and Accommodation Expenses	
	7.5	Meeting Rating and Reflections	
8.	4.45	IN CAMERA	
	8.1	MD ‘Manager Once Removed’ Review Feedback - In Camera	Chair
	5.00	MEETING CLOSE	

Next Meeting: 4 June 2024

