

Board Meeting Agenda

Date:	05/03/2024	Time: 1.00pm – 4.30pm
Location:	Bunurong Country Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven	
Attendee:	Chair: Annabelle Roxon Directors: Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Joanne Pearson, Ishara Saldin, Kushal Shah Managing Director (MD), Dona Tantirimudalige Other attendees (for non In Camera or where otherwise noted): General Manager Corporate & Customer (GMCC), Gareth Kennedy General Manager Assets & Operations (GMAO), David Girdwood Executive Manager, Finance (CFO), Kathy Hawke Executive Manager, People & Culture (EMPCS), Fiona Blackmore Corporation Secretary (CS/MSPG), Tim Scholtes Workplace Health & Safety Senior Advisor, Lynne Boag (2.2) Manager, ICT (MICT), Michelle Griffiths (4.2)	
Apology:	Director Leigh Berrell	

No.	Time	Description	Presenter
	1.00	WELCOME Acknowledgement of Country	Chair
1.	1.05	ADMINISTRATION 1.1 Attendance / Apologies 1.2 Register of Conflicts of Interests & Register of Private Interests 1.3 Board & Committee Planning Calendar 2024 1.4 Upcoming Community Engagement Opportunities 1.5 Matters Arising from Prior Board and Committee Meetings 1.6 Minutes of the 6 February 2024 Board Meeting - for approval (LATE)	Chair
2.	1.25	PERFORMANCE 2.1 Safety Moment – Gareth Kennedy 2.2 January 2024 WHS Report 2.3 January 2024 Business Performance Report 2.4 January 2024 Finance Report	EMPCS GMCC CFO
3.		FOR DECISION – NIL	

4.	2.25	PRESENTATIONS AND DISCUSSIONS		
		4.1	Board Education Session #2 – The Essential Services Commission (20 MIN)	GMCC
		4.2	ICT Planning for the Future (20 MIN)	GMCC
3.05		COMFORT BREAK (10 MINS)		
5.	3.15	FOR NOTING		
		5.1	Quarterly DEECA Finance Report	CFO
		5.2	Annual ESC Water Performance Report	GMCC
		5.3	Aboriginal Delegate Update	GMCC
		5.4	Positive Duty Framework Update	EMPCS
6.	4.00	COMMITTEE UPDATES AND RECOMMENDATIONS		
		6.1	Update from Audit & Risk Committee (ARC)	ARC Chair
		6.2	Strategic Risks & Risk Appetite Statements – via ARC	
		6.3	Dispute Resolution (Board) Policy (v3) – via ARC	
		6.4	Conflict of Interest Policy (v6) – via ARC	
7.	4.15	STANDING ITEMS		
		7.1	Government Correspondence	Chair
		7.2	Chair Update	
		7.3	Director Insight from External Meetings	
		7.4	Director Travel and Accommodation Expenses	
		7.5	Meeting Rating and Reflections	
8.	4.25	IN CAMERA		
		8.1	In Camera	Chair
	4.30	MEETING CLOSE		

Next Meeting: 29 April 2024

Please note: WPW email to personal device troubleshooting session to follow after the meeting from 4:30-5:00pm.