



What to do (Read full Terms and Conditions on back before proceeding)

Does your business have 50 full time equivalent or less employees? YES NO

If YES proceed, If NO your business is not eligible for this rebate.

Check list of items required with claim form

- Attach original invoices and receipts (or copies of receipts with a statutory declaration) for eligible purchases and where required a plumber's receipt and/or Plumbing Industry Commission (PIC) certificate of compliance. **Ensure all pages of this form are completed before submitting this form. Rebates for products purchased between 1 July 2011 and 30 June 2012 must be claimed by 30 September 2013.**
- All invoices and receipts for purchases must be issued within the eligible period between 1 July 2012 and 30 June 2015.
- All rebate applications must be received by your water supplier by 30 September 2015.
- Mail this form and all required items to your local water supplier (*see contact list below for details*).
- Check "Schedule 1 – Eligible Products and Services" in the full terms and conditions on the back of this form.

Applicant details

Name _____

Business Name _____

Mailing Address _____

Postcode _____

Site Address _____

Postcode _____

Business water account number _____ ABN. No. _____

Contact phone number _____

Is your business operated from a tenanted property? YES NO

What is the primary purpose of your business? _____

ANZSIC code _____ (if known)

- Please advise me of the outcome of my claim by email.

Email Address _____

Product information

Type of water saving product you are claiming (*visit www.water.vic.gov.au for further information*)

Please list products purchased: (Attach separate sheet if needed) Check product on Schedule 1.

Product description (*make, model/size*) _____

Australian Standard No. for tank: _____ Certification Licence No. _____

Place(s) of purchase _____

Evidence

What is the total dollar amount of your purchase and installation receipts? _____

Number of receipts attached to claim form? _____

PIC certificate number (*if required*) _____

Attach the plumber's receipt and a copy of the PIC certificate (if required).

A number of water and gas products need to be installed by a licensed plumber (*See reverse side for conditions*).

EFT Payment for Rebates of \$500 or more

Rebates will be paid via EFT only or the claims may be provided as a credit to your water account on request.

Preferred Payment Method (*please tick one*):

- Electronic Funds Transfer (EFT)
- Credited to water account – *Confirm Acc. No.* _____

Financial Institution Name: _____

Bank Account Holder Name: _____

BSB: _____ Bank Account Number (*up to 9 digits*): _____

- Please email my advice when payment is processed.

Declaration

I have read and agree to the terms and conditions on the back of this form and certify that the information provided about the business and product details supplied with this application are true and correct.

Name _____

Position/Title/ Business Name _____

Signature of Applicant _____ Date _____

Contacts

Barwon Water

PO Box 659, Geelong 3220
Phone: 1300 656 007

Central Highlands Water

PO Box 152, Ballarat 3353
Phone: 03 5320 3111

City West Water

Locked Bag 350, Sunshine 3020
Phone: 131 691

Coliban Water

PO Box 2770, Bendigo DC 3554
Phone : 1300 363 200

East Gippsland Water

PO Box 52, Bairnsdale 3875
Phone: 1300 720 700

Gippsland Water

PO Box 348, Traralgon 3844
Phone: 1800 066 401

Goulburn Valley Water

PO Box 185, Shepparton 3632
Phone: 1300 360 007

GWMWater

PO Box 481, Horsham 3402
Phone: 1300 659 961

Lower Murray Water

PO Box 1438, Mildura 3502
Phone: 03 5051 3460

North East Water

PO Box 863, Wodonga 3689
Phone: 1300 361 622

South East Water

Locked Bag 1, Moorabbin, 3189
Phone: 131 867

South Gippsland Water

PO Box 102, Foster 3960
Phone: 03 5682 0444

Wannon Water

PO Box 1158, Warrnambool 3280
Phone: 1300 926 666

Western Water

PO Box 2371, Sunbury DC 3429
Phone: 1300 650 425

Westernport Water

2 Boys Home Rd, Newhaven 3925
Phone: 1300 720 711

Yarra Valley Water

Private Bag 1, Mitcham 3132
Phone: 132 989



Full Terms And Conditions

These terms and conditions apply from 1 July 2012 until 30 June 2015.

Eligibility

- 1) These terms and conditions are in respect of the Living Victoria Water Rebate Program for Small Business.
- 2) A maximum rebate of \$2000 may be claimed per eligible business through one or multiple claims in respect of these terms and conditions.
- 3) An eligible small business customer is an owner or tenant whose property is charged a non-residential (commercial) water charge, is a business customer connected to a reticulated water supply of one of the water suppliers listed on this form, and who has purchased and installed eligible water saving products or services referred to in Clause 12 at or for the serviced property between 1 July 2012 and 30 June 2015, inclusive.
- 4) A small business for the purpose of these rebates is defined as a business, with a current ABN number that has fifty (50) or fewer full time equivalent employees.
- 5) All rebate applications for products to receive a rebate under these terms and conditions (purchased between 1 July 2012 and 30 June 2015, inclusive) must be received by your water supplier no later than 30 September 2015. Rebates for eligible products purchased between 1 July 2011 and 30 June 2012, under this Program, must be claimed by 30 September 2013 for businesses with 20 or less employees.
- 6) Eligible customers, in accordance with clause 3, can claim a maximum of \$2000 as a rebate of the Living Victoria Water Rebate Program for Small Business for each eligible business that they own or operate during the period of this Program. Multiple water meters servicing one site will be recognised as one eligible property.
- 7) To claim a rebate, complete the relevant Living Victoria Water Rebate Program Small Business Claim form and mail it to your water supplier (contact details are on the front of the claim form) along with the original invoice(s) and receipt(s) showing proof of payment for your purchase(s) and any other specified information set out in these Terms and Conditions.
- 8) To qualify for the rebate the following documents must be attached to each claim form:
 - Invoice (including clear description of product)
 - Receipt showing proof of payment
 - Plumbing Industry Commission Certificates of compliance (PIC) (if required)
 - Proof of tenancy – for tenants who do not have a water or trade waste account with a water supplier servicing the propertyAll Products must be purchased and installed between 1 July 2012 and 30 June 2015.
- 9) The product or service costs plus installation costs will be used to calculate the rebate value to be claimed by your business.

Amount of Rebate Claim

- 10) The Living Victoria Water Rebate Program for Small Business rebates will be based on the expenditure on eligible water efficiency products or services and their installation. The rebate amount will be 50 per cent of the total expenditure up to a maximum rebate of \$2000 per eligible property.
- 11) The eligible products and services are set out in Schedule 1 of these Terms and Conditions. Certain eligible products and services must be for the replacement or upgrade to a more efficient product or service. These are noted in the schedule.
- 12) A rebate claim may consist of one or more of the eligible products or services set out in Schedule 1 of these terms and conditions.
- 13) All receipts must include a clear description of the product or service purchased.

Rainwater Tanks

- 14) An eligible rainwater tank must be connected to the toilet and/or laundry or used for a purpose in the business requiring year round water use. Connections to the proposed water use must be put in place at the time the rainwater tank is installed.
- 15) All rainwater tanks must be designed, manufactured and certified to the relevant Australian Standards to be eligible for a rebate.

General

- 16) Delivery and installation charges can be included as part of the total purchase price.
- 17) Where required by the Plumbing Regulations 2008, products must be installed by a licensed plumber who must provide a copy of the Plumbing Industry Commission (PIC) certificate of compliance where the combined cost of the product and associated plumbing materials and labour is \$750 or greater. This includes rainwater tanks, dual flush toilets, permanent greywater systems, hot water recirculators, waterless wok stoves and other products as required by regulation.
- 18) Rebates may be paid by Electronic Funds Transfer (EFT) or credited to the small business's water account. The customer must provide the relevant details on the claim form. These payments may take around 10-12 weeks to process.
- 19) A customer may request the rebate to be credited on the customer's first account following the end of the first billing period after the rebate application has been approved. If the rebate granted is greater than the customer's water account (for the account when the credit first appears) then the credit balance will be applied to all subsequent accounts until the rebate credit is liquidated.
- 20) Rebate recipients consent to and recognise that their water supplier, the Victorian Government or an appointed representative may contact them to conduct research or audits about the conservation products purchased.
- 21) Applicants must repay any Rebates paid if any of these terms and conditions are found to have been breached.
- 22) The Victorian Government reserves the right, at its sole discretion and at any time, to change any or all of the Terms and Conditions for the Living Victoria Water Rebate Program or to cancel the Program.
- 23) The applicant(s) acknowledges and agrees that as far as the law permits, the Victorian Government and your water supplier accepts no liability in respect of any claim, cause of action or loss or damage arising out of or in relation to, any rainwater tank system, the consumption of any water from such rainwater or other tank systems or other conservation products subject to this rebate program. The applicant(s) agree that they will indemnify and keep indemnified the Victorian Government and their water supplier from any claim or liability arising out of or in relation to any rainwater tank system the consumption of any water from such rainwater or other tank systems or other conservation products subject to this rebate program and application to the extent that any claim or liability is not caused by the Victorian Government's or your water supplier's negligence or a breach by them of this Application or any other term implied by law.
- 24) In accordance with Privacy legislation we advise you the information collected here will be used by the listed water suppliers to process applications for rebates on purchase of water conservation products. The information may be used by the water suppliers to provide you with information about services and products and disclosed to the Department of Sustainability and Environment or the Minister for Water on matters relating to the rebate offer. This information may be disclosed to the relevant government agencies for these purposes or if required by law. You may gain access to the information the water supplier has about you by contacting the water supplier directly.
- 25) This publication may be of assistance to you but the State of Victoria and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.



Schedule 1 – Eligible Products and Services*

* Note: This schedule may be updated from time to time.

For the latest Schedule please check the website at: www.water.vic.gov.au

PLEASE ENTER NUMBER OF ITEMS INSTALLED IN THE BOX (Column 1) FOR THE PRODUCT(S) THAT YOU ARE CLAIMING A REBATE.

Number of Items Claimed	Eligible Product or Service	Conditions and Minimum Standards
<input type="text"/>	Rainwater tanks*	Total capacity of rainwater tanks must be 2000 Litres or greater and connected to toilet, laundry or other business process requiring year round water use. Rainwater tank must be designed, manufactured and certified to Australian Standards.
<input type="text"/>	Dual Flush toilets*	Upgrade to 3 Star WELS rated or better dual flush toilet, rebate only for replacement of existing toilet(s).
<input type="text"/>	Pre-rinse nozzles	Upgrade to 6 litres per min or less, 6 Star WELS rated, rebate for replacement of existing pre-rinse nozzle(s).
<input type="text"/>	Water efficient washing machines	Domestic type – 5 Star WELS rated or better with at least a 4 star energy rating, rebate for replacement of an existing washing machine. Commercial/industrial type – Front load, has an inverter rather than a twin motor, rebate for replacement of existing washing machine.
<input type="text"/>	Commercial Glass Washers	Glass washers must recycle rinse water, needs to carry a certificate of conformance or meet standards referenced in the Australian food industry, rebate for replacement of existing glass dishwasher.
<input type="text"/>	Water efficient dishwashers	Domestic – Rebate is for the replacement of an existing dishwasher to a 4 Star WELS rated or better dishwasher. Commercial/industrial – Rebate is for the replacement of an existing dishwasher. Must recycle rinse water and needs to carry a certificate of conformance or meet standards references in the Australian food industry.
<input type="text"/>	Waterless Wok stove*	Rebate for replacement of existing wok stove.
<input type="text"/>	Commercial high pressure water cleaners	High pressure cleaner must use 15 litres per min or less of water.
<input type="text"/>	Waterless or low flow urinals*	5 Star WELS rated or better, waterless urinals are eligible, rebate for replacement or upgrade of existing urinal.
<input type="text"/>	Showerheads	Showerhead must be 3 Star WELS rated or better, use 9 litres per min or less of water, rebate for replacement of existing showerhead(s).
<input type="text"/>	Showertimers/automatic shutoff valves	Must shut off showers or other water using devices at after a pre-set time.
<input type="text"/>	Permanent Greywater Treatment Systems*	Greywater treatment system must be EPA approved and listed on the EPA website at www.epa.vic.gov.au
<input type="text"/>	Mains connected toilet flush valve*	For the upgrade to a flush valve to provide an equivalent to 6/3 litres per flush for an existing toilet installation.
<input type="text"/>	Water data loggers/check meter for water management*	Water data loggers or check meters to monitor the use of water within a section of the business.
<input type="text"/>	Flow control devices	Flow control devices to restrict flow 9 litres per min or less.
<input type="text"/>	Hot water recirculators*	Devices that return cold water to the business's water system to avoid the loss of cold water in the hot water pipes.
<input type="text"/>	Pool covers with roller/reel for covering	Pool covers must have a Smart Approved WaterMark, be UV stabilised and at least 400 microns in thickness and include a roller or reel to assist in covering the pool.
<input type="text"/>	Automatic rainwater tank to mains water switching systems*	A device to automatically switch from the use of rainwater from a tank to mains water when a tank is empty.
<input type="text"/>	Laundry systems using ozone technology	Must meet AS/NZ 4146:2000 standard for disinfection and include a fail safe shut off.
<input type="text"/>	Condensate recovery systems	Rebate for replacement of existing or faulty condensate recovery system equipment with water efficient system.
<input type="text"/>	Hand held rinse sprays	Nozzles or devices used to rinse a product or client, eg. hairdressing, must use 9 litres per minute or less of water, rebate for replacement of existing hand held rinse spray or nozzle.
<input type="text"/>	Process water reuse*	Must provide a Risk Assessment and meet Australian water reuse and EPA guidelines, business must consult with water supplier prior to implementing a process water reuse.
<input type="text"/>	Water efficient combi steamers*	Rebate for replacement of existing combi steamer with water efficient steamer.

* May require installation by a licensed plumber.



Where to Get More Information

- > Call the Department of Sustainability and Environment Customer Service Centre on 136 186
- > Visit the website at www.water.vic.gov.au
- > Contact your local water supplier
- > Ask your product retailer about water efficient products

Water Efficient Labelling and Standards Scheme (WELS)	www.waterrating.gov.au
Energy Efficient Labelling and Standards Scheme	www.energyrating.gov.au
PIC Certificates of Compliance	www.pic.vic.gov.au
Rainwater Harvesting Association of Australia	www.arid.asn.au (HB230-2008, <i>Rainwater Tank Design and Installation Handbook</i>)
WaterMark and Certification Standards	www.waterrating.gov.au/watermark www.watermarkstandards.org.au
Greywater Treatment Systems and Code of Practice	www.epa.vic.gov.au
Smart Approved WaterMark Program	www.smartwatermark.org
Rainwater tank certification	http://register.saiglobal.com/Default.aspx www.jas-anz.com.au

Full terms and conditions on the Small Business rebates are available from the DSE Customer Service Centre (Phone 136 186), your local water business, product retailers or the website: www.water.vic.gov.au

This section to be filled out by Small Business Applicant

For evaluation purposes, please provide the postcode of your property together with a description of what product you have **replaced** including size and model numbers.

Postcode: Business Purpose: _____ ANZSIC code: _____

Item replaced (old product): _____

Size: _____ Make & Model number: _____

Item replaced (old product): _____

Size: _____ Make & Model number: _____

Item replaced (old product): _____

Size: _____ Make & Model number: _____

Further comments: _____

