



## What to do (Read full Terms and Conditions on back before proceeding)

Does your business have 20 full time equivalent or less employees?  YES  NO

If YES proceed, If NO your business is not eligible for this rebate.

### Check list of items required with claim form

- Attach original receipts (or copies of receipts with a statutory declaration) for eligible purchases and where required a plumber's receipt and/or Plumbing Industry Commission (PIC) certificate of compliance. **Ensure all pages are completed before submitting this form.**
- All receipts and invoices for purchases must be issued within the eligible period between 19 July 2011 and 30 June 2013.
- All rebate applications must be received by your water supplier by 30 September 2013.
- Mail this form and original receipts to your local water supplier (see contact list below for details).
- Check "Schedule 1 – Eligible Products and Services" in the full terms and conditions on the back of this form.

## Applicant details

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Postcode \_\_\_\_\_

Site Address \_\_\_\_\_

Postcode \_\_\_\_\_

Business water account number \_\_\_\_\_ ABN. No. \_\_\_\_\_

Contact phone number \_\_\_\_\_

Is your business operated from a tenanted property?  YES  NO

What is the primary purpose of your business? \_\_\_\_\_

ANZSIC code \_\_\_\_\_ (if known)

Please advise me of the outcome of my claim by email.

Email Address \_\_\_\_\_

## Product information

Type of water saving product you are claiming (visit [www.water.vic.gov.au](http://www.water.vic.gov.au) for further information)

Please list products purchased: (Attach separate sheet if needed) Check product on Schedule 1.

Product description (make, model/size) \_\_\_\_\_

Australian Standard No. for tank: \_\_\_\_\_ Certification License No. \_\_\_\_\_

Place(s) of purchase \_\_\_\_\_

## Evidence

What is the total dollar amount of your purchase and installation receipts? \_\_\_\_\_

Number of receipts attached to claim form? \_\_\_\_\_

A number of products, such as rainwater tanks, greywater systems and dual flush toilets, need to be installed by a licensed plumber? (See reverse side for conditions).

PIC certificate\* number (if required) \_\_\_\_\_

Attach the plumber's receipt and a copy of the PIC certificate (if required).

## EFT Payment for Rebates of \$500 or more

Rebates will be paid via EFT only or the claims may be provided as a credit to your water account on request.

Preferred Payment Method (please tick one):

Electronic Funds Transfer (EFT)

Credited to water account - Confirm Acc. No. \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Bank Account Holder Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Bank Account Number (up to 9 digits): \_\_\_\_\_

Please email my advice when payment is processed.

## Declaration

I have read and agree to the terms and conditions on the back of this form and certify that the information provided about the business and product details supplied with this application are true and correct.

Name \_\_\_\_\_

Position/Title/ Business Name \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## Contacts

### Barwon Water

PO Box 659, Geelong 3220  
Phone: 1300 656 007

### Central Highlands Water

PO Box 152, Ballarat 3353  
Phone: 03 5320 3111

### City West Water

Locked Bag 350, Sunshine 3020  
Phone: 131 691

### Coliban Water

PO Box 2770, Bendigo DC 3554  
Phone : 1300 363 200

### East Gippsland Water

PO Box 52, Bairnsdale 3875  
Phone: 1300 720 700

### Gippsland Water

PO Box 348, Traralgon 3844  
Phone: 1800 066 401

### Goulburn Valley Water

PO Box 185, Shepparton 3632  
Phone: 1300 360 007

### GWMWater

PO Box 481, Horsham 3402  
Phone: 1300 659 961

### Lower Murray Water

PO Box 1438, Mildura 3502  
Phone: 03 5051 3460

### North East Water

PO Box 863, Wodonga 3689  
Phone: 1300 361 622

### South East Water

Locked Bag 1, Moorabbin, 3189  
Phone: 131 867

### South Gippsland Water

PO Box 102, Foster 3960  
Phone: 03 5682 0444

### Wannon Water

PO Box 1158, Warrnambool 3280  
Phone: 1300 926 666

### Western Water

PO Box 2371, Sunbury DC 3429  
Phone: 1300 650 425

### Westernport Water

2 Boys Home Rd, Newhaven 3925  
Phone: 1300 720 711

### Yarra Valley Water

Private Bag 1, Mitcham 3132  
Phone: 132 989



# Full Terms And Conditions

These terms and conditions apply from 19 July 2011 until 30 June 2013.

## Eligibility

- 1) These terms and conditions are in respect of the Living Victoria Water Rebate Program for Small Business. Only one claim per eligible business may be made in respect of these terms and conditions which will be honoured until 30 June 2013.
- 2) An eligible small business customer is a customer whose property is charged a non-residential (commercial) water charge, is a business customer connected to a reticulated water supply of one of the water suppliers listed on this form, and who has purchased and installed eligible water saving products or services referred to in Clause 12 at or for the serviced property between 19 July 2011 and 30 June 2013, inclusive.
- 3) A small business for the purpose of these rebates is defined as a business, with a current ABN number that has twenty (20) or fewer full time equivalent employees.
- 4) All rebate applications for products to receive a rebate under these terms and conditions (purchased between 19 July 2011 and 30 June 2013, inclusive) must be received by your water supplier no later than 30 September 2013.
- 5) Eligible customers, in accordance with clause 2, can claim only one of the Living Victoria Water Rebate Program for Small Business rebate for each eligible business that they own or operate during the period of this scheme. Multiple water meters servicing one site will be recognised as one eligible property.
- 6) Applications for the rebate must be made on the relevant application form.
- 7) To claim a rebate, complete the relevant Living Victoria Water Rebate Program Small Business Claim form and mail it to your water supplier (contact details are on the front of the claim form) along with the original receipt(s) for your purchase(s) and any other specified information set out in these Terms and Conditions.
- 8) To qualify for the rebate, original receipts for purchase and installation dated between 19 July 2011 and 30 June 2013, must be provided with the application.
- 9) The product or service costs plus installation costs will be used to calculate the rebate value to be claimed by your business.

## Amount of Rebate Claim

- 10) The Living Victoria Water Rebate Program for Small Business rebates will be based on the expenditure on eligible water efficiency products or services and their installation. The rebate amount will be 50% of the total expenditure up to a maximum rebate of \$2000 per eligible property.
- 11) The eligible products and services are set out in Schedule 1 of these Terms and Conditions. Certain eligible products and services must be for the replacement or upgrade to a more efficient product or service. These are noted in the schedule.
- 12) A rebate claim may consist of one or more of the eligible products or services set out in Schedule 1 of these terms and conditions.
- 13) All receipts must include a clear description of the product or service purchased.

## Rainwater Tanks

- 14) An eligible rainwater tank must be connected to the toilet and/or laundry or used for a purpose in the business requiring year round water use. Connections to the proposed water use must be put in place at the time the rainwater tank is installed.
- 15) All rainwater tanks must be designed and manufactured to the relevant Australian Standards to be eligible for a rebate under this scheme. All rainwater tanks must be certified to the relevant Australian Standards before 19 July 2012 to be eligible for a rebate after this date.

## General

- 16) Delivery and installation charges can be included as part of the total purchase price.
- 17) Where required by the Plumbing Regulations 2008, products must be installed by a licensed plumber who must provide a copy of the Plumbing Industry Commission (PIC) certificate of compliance where the combined cost of the product and associated plumbing materials and labour is \$750 or greater. This includes rainwater tanks, dual flush toilets, permanent greywater systems, hot water recirculators and other products as required by regulation.
- 18) Rebates may be paid by Electronic Funds Transfer (EFT) or credited to the small business's water account. The customer must provide the relevant details on the claim form. These payments may take around 10-12 weeks to process.
- 19) A customer may request the rebate to be credited on the customer's first account following the end of the first billing period after the rebate application has been approved. If the rebate granted is greater than the customer's water account (for the account when the credit first appears) then the credit balance will be applied to all subsequent accounts until the rebate credit is liquidated.
- 20) Rebate recipients consent to and recognise that their water supplier, the Victorian Government or an appointed representative may contact them to conduct research or audits about the conservation products purchased.
- 21) Applicants must repay any Rebates paid if any of these terms and conditions are found to have been breached.
- 22) The Victorian Government reserves the right, at its sole discretion and at any time, to change any or all of the Terms and Conditions for the Living Victoria Water Rebate Program or to cancel the Program.
- 23) The applicant(s) acknowledges and agrees that as far as the law permits, the Victorian Government and your water supplier accepts no liability in respect of any claim, cause of action or loss or damage arising out of or in relation to, any rainwater tank system, the consumption of any water from such rainwater or other tank systems or other conservation products subject to this rebate scheme. The applicant(s) agree that they will indemnify and keep indemnified the Victorian Government and their water supplier from any claim or liability arising out of or in relation to any rainwater tank system the consumption of any water from such rainwater or other tank systems or other conservation products subject to this rebate scheme and application to the extent that any claim or liability is not caused by the Victorian Government's or your water supplier's negligence or a breach by them of this Application or any other term implied by law.
- 24) In accordance with Privacy legislation we advise you the information collected here will be used by the listed water suppliers to process applications for rebates on purchase of water conservation products. The information may be used by the water suppliers to provide you with information about services and products and disclosed to the Department of Sustainability and Environment or the Minister for Water on matters relating to the rebate offer. This information may be disclosed to the relevant government agencies for these purposes or if required by law. You may gain access to the information the water supplier has about you by contacting the water supplier directly.
- 25) This publication may be of assistance to you but the State of Victoria and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.



## Where to Get More Information

### For more information about the Living Victoria Water Rebate Program:

- > Call the Department of Sustainability and Environment Customer Service Centre on 136 186
- > Visit the website at [www.water.vic.gov.au](http://www.water.vic.gov.au)
- > Contact your local water supplier
- > Ask your product retailer about water efficient products

### For more information about:

Water Efficient Labelling and Standards Scheme (WELS)	<a href="http://www.waterrating.gov.au">www.waterrating.gov.au</a>
Energy Efficient Labelling and Standards Scheme	<a href="http://www.energyrating.gov.au">www.energyrating.gov.au</a>
PIC Certificates of Compliance	<a href="http://www.pic.vic.gov.au">www.pic.vic.gov.au</a>
Rainwater Harvesting Association of Australia	<a href="http://www.arid.asn.au">www.arid.asn.au</a> (HB230-2008, Rainwater Tank Design and Installation Handbook)
WaterMark and Certification Standards	<a href="http://www.waterrating.gov.au/watermark">www.waterrating.gov.au/watermark</a> <a href="http://www.watermarkstandards.org.au">www.watermarkstandards.org.au</a>
Greywater Treatment Systems and Code of Practice	<a href="http://www.epa.vic.gov.au">www.epa.vic.gov.au</a>
Smart Approved WaterMark Program	<a href="http://www.smartwatermark.org">www.smartwatermark.org</a>
Rainwater tank certification	<a href="http://register.saiglobal.com/Default.aspx">http://register.saiglobal.com/Default.aspx</a> <a href="http://www.jas-anz.com.au">www.jas-anz.com.au</a>

Full terms and conditions on the Small Business rebates are available from the DSE Customer Service Centre (Phone 136 186), your local water business, product retailers or the website: [www.water.vic.gov.au](http://www.water.vic.gov.au)

## This section to be filled out by Small Business Applicant

For evaluation purposes, please provide the postcode of your property together with a description of what you have replaced including size and model numbers.

Postcode:     Business Purpose: \_\_\_\_\_ ANZSIC code: \_\_\_\_\_

Item replaced: \_\_\_\_\_

Size: \_\_\_\_\_ Make & Model number: \_\_\_\_\_

Item replaced: \_\_\_\_\_

Size: \_\_\_\_\_ Make & Model number: \_\_\_\_\_

Item replaced: \_\_\_\_\_

Size: \_\_\_\_\_ Make & Model number: \_\_\_\_\_

Further comments: \_\_\_\_\_

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 \_\_\_\_\_  
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## Schedule 1 – Eligible Products and Services\*

\* Note: This schedule may be updated from time to time.

For the latest Schedule please check the website at: [www.water.vic.gov.au](http://www.water.vic.gov.au)

PLEASE ENTER NUMBER OF ITEMS INSTALLED IN THE BOX (Column 1) FOR THE PRODUCT(S) THAT YOU ARE CLAIMING A REBATE.

Number of Items Claimed	Eligible Product or Service	Conditions and Minimum Standards
<input type="text"/>	<b>Rainwater tanks</b>	Total capacity of rainwater tanks must be 2000 Litres or greater and connected to toilet, laundry or other business process requiring year round water use. Rainwater tank must be designed and manufactured to Australian Standards.
<input type="text"/>	<b>Dual Flush toilets</b>	Upgrade to 3 Star WELS rated or better dual flush toilet, rebate only for replacement of existing toilet(s).
<input type="text"/>	<b>Pre-rinse nozzles</b>	Upgrade to 6 L/min or less, 6 Star WELS rated, rebate for replacement of existing pre-rinse nozzle(s).
<input type="text"/>	<b>Water efficient washing machines</b>	Domestic type - 5 Star WELS rated or better and 4 star energy rated, rebate for replacement of an existing washing machine. Commercial/industrial type - Front load, has an inverter rather than a twin motor, rebate for replacement of existing washing machine.
<input type="text"/>	<b>Commercial Glass Washers</b>	Glass Washers must recycle rinse water, needs to carry a certificate of conformance or meet standards referenced in the Australian food industry, rebate for replacement of existing glass dishwasher.
<input type="text"/>	<b>Water efficient dishwashers</b>	Dishwasher must be 4 Star WELS rated or better, needs to carry a certificate of conformance or meet standards referenced in the Australian food industry, rebate for replacement of existing dishwasher.
<input type="text"/>	<b>Waterless Wok stove</b>	Rebate for replacement of existing wok stove.
<input type="text"/>	<b>Commercial high pressure water cleaners</b>	High pressure cleaner must use 9 L/min or less of water.
<input type="text"/>	<b>Waterless or low flow urinals</b>	5 Star WELS rated or better, waterless urinals are eligible, rebate for replacement or upgrade of existing urinal.
<input type="text"/>	<b>Showerheads</b>	Showerhead must be 3 Star WELS rated or better, use 9 L/min or less of water, rebate for replacement of existing showerhead(s).
<input type="text"/>	<b>Showertimers/automatic shutoff valves</b>	Must shut off showers or other water using devices at after a pre-set time.
<input type="text"/>	<b>Permanent Greywater Treatment Systems</b>	Greywater treatment system must be EPA approved and listed on the EPA website at <a href="http://www.epa.vic.gov.au">www.epa.vic.gov.au</a>
<input type="text"/>	<b>Mains connected toilet flush valve</b>	For the upgrade to a flush valve to provide an equivalent to 6/3 L/flush for an existing toilet installation.
<input type="text"/>	<b>Water data loggers/check meter for water management</b>	Water data loggers or check meters to monitor the use of water within a section of the business.
<input type="text"/>	<b>Flow control devices</b>	Flow control devices to restrict flow 9 L/min or less.
<input type="text"/>	<b>Hot water recirculators</b>	Devices that return cold water to the business's water system to avoid the loss of cold water in the hot water pipes.
<input type="text"/>	<b>Pool covers with roller/reel for covering</b>	Pool covers must have a Smart Approved WaterMark, be UV stabilised and at least 400 microns in thickness and include a roller or reel to assist in covering the pool.
<input type="text"/>	<b>Automatic rainwater tank to mains water switching systems</b>	A device to automatically switch from the use of rainwater from a tank to mains water when a tank is empty.
<input type="text"/>	<b>Laundry systems using ozone technology</b>	Must meet AS/NZ 4146:2000 standard for disinfection and include a fail safe shut off.
<input type="text"/>	<b>Condensate recovery systems</b>	Rebate for replacement of existing or faulty condensate recovery system equipment with water efficient system.
<input type="text"/>	<b>Hand held rinse sprays – eg. hairdressing</b>	Nozzles or devices used to rinse a product or client, must use 9 litres a minute or less of water, rebate for replacement of existing hand held rinse spray or nozzle.
<input type="text"/>	<b>Process water reuse</b>	Must provide a Risk Assessment and meet Australian water reuse and EPA guidelines, business must consult with water supplier prior to implementing a process water reuse.
<input type="text"/>	<b>Water efficient combi steamers</b>	Rebate for replacement of existing combi steamer with water efficient steamer.