



WESTERNPORT REGION WATER CORPORATION

BOARD MEETING AGENDA

Meeting: Friday 15 August 2014

commencing 8.30 am

Venue: Newhaven

1 BOARD DISCUSSION HELD IN-CAMERA 8.30 – 8.45 am

2 PRESENT

3 APOLOGIES Member Pagnon

4 DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST

4.1 Register of Interests

5 CALENDAR

6 PREVIOUS MEETING

6.1 Minutes 18 July 2014

6.2 Matters Arising July 2014

7 STRATEGIC PLANNING

7.1 Strategic Planning Program – Schedule of events 2014-15

7.2 Algae management testing

7.3 Future topics for discussion

8 MANAGING DIRECTOR'S REPORT

9 BOARD REPORTS FOR APPROVAL – *Commercial in Confidence*

9.1 Financial Statements 2013-14

9.2 Customer Charter (updated)

9.3 Policies for adoption

9.3.1 Accounts & Collections Policy (updated)

9.3.1.1 Accounts & Collections Policy (updated)

9.3.1.2 Accounts & Collections Policy (current)

- 9.3.2 Residential Hardship Policy (updated)
 - 9.3.2.1 Hardship Policy (updated)
 - 9.3.2.2 Hardship Policy (current)
- 9.3.3 Communications Policy (updated)
- 9.3.4 Compliance Policy (new)
- 9.3.5 Fraud & Corruption Prevention Policy (new)
- 9.3.6 Corporate Sponsorship & Donation Policy (updated)

9.4 DEPI Performance Report 2013-14

10 BOARD REPORTS FOR NOTING – *Commercial in Confidence*

- 10.1 Utility Billing Project – status report
- 10.2 Compensation claim outcome – Corporate Systems Network Outage incident
- 10.3 Asset Register transferal - Status report
- 10.4 DRAFT Annual Report 2014

11 MANAGEMENT REPORTS

- 11.1 Business Services – *Commercial in Confidence*
 - 11.1.1 Financial Statements as at 31 July 2014
 - 11.1.1 Business Planning Report
 - 11.1.3 Major Projects Report – July 2014
 - 11.1.4 Tender & Contract Register
- 11.2 Customer Service - *Commercial in Confidence*
 - 11.2.1 Customer Service & Community Engagement Report
 - 11.2.2 Debt Management Report
 - 11.2.2.1 Total Debt Report
- 11.3 Risk, Regulation & Resources – *Commercial in Confidence*
 - 11.3.1 Risk, Regulation & Resources Report update
 - 11.3.1.1 - OHS Statistic Report July 2014
- 11.4 Operations – *Commercial in Confidence*
 - 11.4.1 Operational Performance Indicators July 2014-15

12 COMMITTEE REPORTS – *commercial in confidence*

- 12.1 Project Steering Committee update July 2014
- 12.2 Audit & Risk Committee meeting minutes 17 July 2014
- 12.3 Note - CCP meeting 15 August 2014 - attendance by Member Duscher

13 GENERAL BUSINESS

14 SEAL REGISTER – *Nil to report*

15 BOARD DISCUSSION – in camera

16 NEXT MEETING: Friday 19 September 2014 8.30am NEWHAVEN