

Board Meeting Overview

Friday 20 February 2015.

The Board Meeting opened at 10.00 am after an in-camera session conducted between 8.45-10.00am with present Members in attendance.

Present: Chairman: Trevor Nink
Managing Director: Murray Jackson
Members: Geoff Coleman, Carol Pagnon, Barbara Wagstaff, Roland Lindell, Guy Wilson-Browne

Attending: General Manager Operations: Steven Porter
General Manager Business Services: Kylie White
General Manager Customer Service: Sadie Warkotsch
General Manager Risk, Regulation & Resources: Graeme Rocke
Board & Executive Coordinator: Taylor Hammond

Apologies: Member Duscher

BOARD APPROVALS

- **Customer Consultative Panel memberships:**

The Board resolved to approve the appointment of a three year membership on the Customer Consultative Panel for two applicants: Amanda Collins and Vivianne Verwey, commencing February 2015.

- **Dept. Environment Land Water and Planning Performance Report – 2nd Quarter 2014-15:**

The Board resolved to approve, as recommended by the Audit & Risk Committee, the submission to DELWP of the December 2014 and year to date Financial Statements and commentary as a true and fair representation of the financial position against Corporate Plan budgets.

- **Essential Services Commission Regulatory Accounts Submission & Directors Statement:**

The Board resolved to approve, as recommended by the Audit and Risk Committee:

1. To submit the 2013-14 Regulatory Accounts to the Essential Services Commission as presented, as a true and fair representation, and consistent with the Regulatory Accounting Code; and
2. The Chair and Managing Director sign the directors statement for submission with the ESC Regulatory Accounts.

- **Corporate Policies:**

The Board reviewed a number of revised Corporate Policies as recommended by the Remuneration & Governance Committee and resolved to:

Adopt :

1. Trade Waste Policy - version 2
2. Protected Disclosures Policy – version 6
3. Attachment of the Official Seal – version 6.1
4. Gifts & Hospitality Policy – version 4.1
5. Fraud & Corruption Prevention Policy – version 1

Defer approval and seek additional content and/or information for:

1. Environment Policy
2. Asset Management Policy
3. Cash Management & Investment Policy and Finance Policy & Procedure Manual
4. Recycled Water Policy

- **Board Committee Membership**

The Board resolved to approve the current membership and Chair positions of all Board Committees.

- **Board Performance Self Assessment questionnaire**

The Board resolved to approve the 3 Part questionnaire for Board, Chair and Individual Member performance reviews 2014-15 as developed within the Gippsland Strategic Alliance.

- **Organisational Culture Change Plan**

The Board resolved to endorse the Culture Change Plan, in principle, as presented in February 2015.

- **Risk Appetite and Tolerances**

The Board resolved to approve the recommendation to defer approval of the revised Risk Appetite and Tolerance to the March 2015 Board meeting after review by the Audit & Risk Committee of proposed additional amendments.

- **Attachment of the Official Seal**

The Board resolved to approve the renewed five year agreements for the provision and use of Class A recycled water for commercial and recreational purposes for both the Bass Coast Shire Council and Newhaven College.

BOARD REPORTS

In addition to the standard reports, the Board received and noted the following:

- DRAFT Corporate Plan 2015-20 Timeline
- Proposals for 2015 Strategic Planning Workshop
- Proposal to develop Class A recycled water uptake
- Water Quality status
- Customer Satisfaction Survey 2014 results benchmarked against all Gippsland Water Corporations
- Strategy to attract applications for the Customer Consultative Panel membership
- Corporate Key Performance Indicators 2014-15 – mid year status
- Gifted Asset report 2013-14
- Melbourne Pool Water – changes to tariff arrangements

Board meeting closed at 3:40 pm

NEXT MEETING: Friday 20 March 8:30 am at Newhaven