

## **Board Meeting Overview**

Date: **Friday 21 October 2011**

Time: 10.00am

Venue: Newhaven

**Present:** Chairman Tony Leonard,  
Managing Director Murray Jackson,  
Members: Jane Bell, Geoff Coleman, Roland Lindell,  
Trevor Nink, Barbara Wagstaff, Leah Young.

### **In Attendance**

GM Operations: Steven Porter

GM Business Services : Kylie White

GM Employee & Customer Relations: Merryl Todd

GM Risk & Regulation: Peter Winterburn

Executive Assistant: Christine Hammond

The new members of the Board were welcomed.

## **Water Supply**

Candowie Reservoir remains close to the 100 percent mark following regular rain events and despite sporting events on Phillip Island, which augers well for the forthcoming summer.

## **Board Approvals**

- The Board discussed and approved the revised Instrument of Delegations to cater for the centralised purchasing program.
- Approval was given to the granting of a contract following the tender process for Stage 5 of the Telemetry system applicable to SCADA.
- The draft Permanent Water Saving Plan was approved for submission to the Minister for Water
- Amendments to the Corporate Purchasing Card Policy were approved.

## **Board Reports**

In addition to the standard reports including financial reports as at 30 September 2011, the Board received reports on:-

- An update of the timing of the submission of the business case to the Department of Sustainability & Environment and the Department of Treasury & Finance relating to the Candowie project.
- The current major developments which are underway or proposed within the region serviced by Westernport Water.
- The introduction of the new integrated customer service, billing and managed services system.
- The intended resumption of integration of solid dry waste with pastoral land at the Cowes Wastewater Treatment Plant once the rain events become less frequent.
- The preparation of detailed design and costing for the scour pipe from the Melbourne Pool water pipeline to Candowie reservoir.
- Bass Coast Shire Council approved at its September 21 meeting the planning amendment to the foreshore of the Candowie Reservoir following a period of public consultation.
- A draft Board Charter was circulated for discussion prior to the November meeting at which time adoption thereof will be considered.
- The Chair of the Audit & Risk committee reported on the meeting of that committee held prior to the Board meeting.

Committees were appointed for the forthcoming year with the following result :

### **Audit & Risk Committee**

Jane Bell, Geoff Coleman, Roland Lindell, Barbara Wagstaff, Carol Pagnon

### **Remuneration Committee**

Tony Leonard, Trevor Nink, Leah Young.

The meeting concluded at 2.15pm.