



# Board Meeting Overview

**Friday 21 February 2014 8:30 am Newhaven**

**Present:** Chairman: Trevor Nink  
Managing Director: Murray Jackson  
Members: Geoff Coleman, John Duscher, Carol Pagnon, Barbara Wagstaff,  
Guy Wilson-Browne, Roland Lindell

**Attended:** General Manager: Operations Steven Porter  
Acting General Manager, Business Services: Graeme Rocke  
General Manager, Customer Service: Sadie Warkotsch  
Acting General Manager Risk, Regulation & Resources: Benita Russell  
Board & Executive Coordinator: Taylor Hammond

## BOARD APPROVALS:

- The Board endorsed the recommendation of the Audit and Risk Committee and authorised the Directors Responsibility Statement as part of the requirement for the Essential Services Commission in relation to the Regulatory Accounts.
- The Board approved Westernport Water Managing Director sign all necessary documentation to facilitate the change of the financial institution for transactional business, and the establishment of the Department of Treasury and Finance approved \$2 million overdraft facility to the Westpac Banking Corporation.
- The Board resolved to approve the Contract 2013/013 for the design & construction of an irrigation and woodlot at Cowes Waste Water Treatment Plant as a further project for beneficial use of waste water and to minimise the EPA licensed outfall.
- The Board resolved to accept the Project Control Committee recommendation to proceed with the Cowes Wastewater Treatment Plant Upgrade Tender process after receiving assurance that the necessary financial resources were in place

## BOARD REPORTS:

In addition to the standard reports, the Board received and noted the following:-

- Acting GM Graeme Rocke presented the Mid Year Budget Review report and this was discussed fully between the Executive and the Directors. Water consumption this year has been impacted by a wet early period then the recent heatwaves of January and February. Overall the forecast is to be close to plan on consumption and revenue by the end of June.
- The Board noted and discussed the Water Act Reform as presented by Acting General Manager Risk Regulation and Resources.
- The Board noted and discussed the Water Quality report pertaining to the non-toxic blue green algae bloom that appeared in January. The Chairman acknowledged the comprehensive investigative work undertaken by the staff and a watching brief was put in place to ensure the most effective treatment of any recurrence. The safety of the drinking supply is paramount in the company's collective mind the aim is to minimise any odour or taste variance.

**GENERAL:**

Management reported on the preparation of a draft proposal to the Office of Living Water to respond to the call for cost savings in the Water Sector Efficiency Initiative. A number of workshops were held in January/February to elicit best practice from all water authorities.

Managers of Developer Melbourne Water's Waterways Group presented to the Board on activities, projects and services within the Westernport Water catchment region, and included how the waterways and drainage charges are collected and managed between Westernport Water and Melbourne Water. The Board identified that storm water infiltration into our sewerage systems are a costly issue. The guests acknowledged the problem and agreed to work closer with Westernport Water to help alleviate this issue.

The Board noted that the second quarter report was submitted to the Office of Living Victoria on 31 January 2014 for the San Remo Integrated Water Cycle Management investigation project and requested a copy of the report be circulated to Board Members.

The Board Meeting closed at 3:00 pm.

**NEXT MEETING:**            28 March 2014   Newhaven Office