



Board Meeting Overview

Friday 19 December 2014

The Board Meeting opened at 8:30 am.

Present: Chairman: Trevor Nink
Managing Director: Murray Jackson
Members: Geoff Coleman, John Duscher, Carol Pagnon, Barbara Wagstaff,
Roland Lindell, Guy Wilson-Browne

Attending: General Manager Operations: Steven Porter
General Manager Business Services: Kylie White
Acting General Manager Customer Service: Jan Wheat
General Manager Risk, Regulation & Resources: Graeme Rocke
Board & Executive Coordinator: Taylor Hammond
Senior Engineer Projects: Colin Bowker
Human Resources Coordinator: Tamika Johnston
Water Quality Officer: Jake Weir

Apologies: Nil

BOARD APPROVALS

- The Board resolved to approve the Audit and Risk Committee recommendation to adopt the Internal Audit Plan for the 2014-15 period, with a condition to review the scope of the program in May 2015.
- The Board resolved to approve the recommendations to appoint membership to the Customer Consultative Panel for:
 1. Mr Fred Ahern, new member for one term to December 2015.
 2. Re-appointment of Chair, Mr Neil Beddoe and Deputy Chair, Ms Phil Dixon to June 2016.
 3. Re-appointment of Mr Edgar Runge to February 2015.

BOARD REPORTS

In addition to the standard reports, the Board received and noted the following:

- The finalisation of the updated Instrument of Delegation will be delayed until the new calendar year to ensure completeness of the necessary delegations
- The Board was informed of the current trial by Westernport Water of Health Based Targets of tolerable risks for the provision of safe drinking water as proposed by the Water Services Association of Australia. The Board was advised that the trial will aid in addressing taste and odour issues.
- The Board noted the Quarterly summary of the progress of the Gippsland Alliance initiatives and supported the setting of period targets for all activities.
- Reports were received from the three Board Committees and the minutes of the Customer Consultative Panel were discussed by the Board.

GENERAL

- The meeting was advised that Southern Rural Water Board have accepted the invitation to join the Gippsland Strategic Alliance and participate in the shared services, collective procurement and joint investigations reflected in the Memorandum of Understanding
- Discussion was held on the preparedness of the corporation for the summer bushfire season and the availability of lessons learned from neighboring organisations
- The Board was provided with a verbal update of the Utility Billing system (UBS) Implementation. All transition accounts have been distributed to customers with the expectation to commence standard billing periods from 17 January 2015. The Board acknowledged the significant work conducted by the UBS project team to achieve the important milestone of producing the first batch of accounts from the recently developed UBS.
- The important work of redefining the culture for agreement by staff was discussed fully and the Board was advised of plans to progress this in January
- The Board noted and discussed Westernport Water's preparation for the upcoming Summer holiday period and noted the minimal algae cell counts currently present in the reservoir, significantly reducing from cell counts recorded in October and November 2014.

Board meeting closed at 3:00 pm

NEXT MEETING: Friday 20 February 8:30 am at Newhaven