



WESTERNPORT REGION WATER CORPORATION
BOARD MEETING AGENDA

Meeting: Tuesday 18 November 2014 commencing 9.00 am Venue: Newhaven

- 1 BOARD DISCUSSION HELD IN-CAMERA** 9.00 – 9.15 am
- 2 PRESENT**
- 3 APOLOGIES**
- 4 DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
 - 4.1 Register of Interests
- 5 CALENDAR**
- 6 PREVIOUS MEETING**
 - 6.1 Minutes 17 October 2014
 - 6.2 Matters Arising October 2014
- 7 STRATEGIC PLANNING**
 - 7.1 Discussion – Strategic Planning Workshop 2014
 - 7.2 Future topics for discussion
- 8 MANAGING DIRECTOR'S REPORT**
- 9 BOARD REPORTS FOR APPROVAL – *Commercial in Confidence***
 - 9.1 Annual Gifts & Hospitality Policy Framework Attestation
 - 9.2 Audit & Risk Committee Secretariat
 - 9.3 Corporate Policy Framework & Procedure

10 BOARD REPORTS FOR NOTING – *Commercial in Confidence*

- 10.1 2013 Corporate KPI final results
- 10.2 Outcomes of Annual Reporting Debrief
- 10.3 Instrument of Delegation - status
- 10.4 Policy review
- 10.5 Customer Satisfaction Survey Results 2014

11 MANAGEMENT REPORTS

- 11.1 Business Services – *Commercial in Confidence*
 - 11.1.1 Financial Statements as at 31 October 2014
 - 11.1.1.1 Cash flow Statement
 - 11.1.1.2 Balance Sheet
 - 11.1.2 Business Planning Report
 - 11.1.3 Major Projects Report – October 2014
 - 11.1.3.1 Melbourne Water System Connection
 - 11.1.3.2 Utility Billing System
 - 11.1.3.3 CWWTP Upgrade
 - 11.1.3.4 Cowes WWTP Irrigation Project
 - 11.1.3.5 Wastewater Futures – Cowes Pump Station Upgrades
 - 11.1.4 Tender & Contract Register
- 11.2 Customer Service - *Commercial in Confidence*
 - 11.2.1 Customer Service & Community Engagement Report
 - 11.2.2 Debt Management Report
 - 11.2.2.1 Total Debt Report
- 11.3 Risk, Regulation & Resources – *Commercial in Confidence*
 - 11.3.1 Risk, Regulation & Resources Report update
 - 11.3.1.1 - OHS Statistic Report October 2014
- 11.4 Operations – *Commercial in Confidence*
 - 11.4.1 Operational Performance Indicators October 2014-15

12 COMMITTEE REPORTS

- 12.1 Project Steering Committee meeting minutes 16 October 2014
- 12.2 Audit & Risk Committee meeting minutes 16 October 2014
- 12.3 Human Resources Steering Committee update
- 12.4 CCP meeting Friday 21 November 2.30pm – Member Duscher attending

13 GENERAL BUSINESS

13.1 Discussion of outcomes of meeting held with Gippsland Boards 17 November 2014

14 SEAL REGISTER – Class A recycled water use agreement

15 BOARD DISCUSSION – in camera

16 NEXT MEETING: Friday 19 December 2014 8.30 am NEWHAVEN