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**WESTERNPORT REGION WATER CORPORATION**  
**BOARD MEETING AGENDA**

Meeting: Friday 16 August 2013 commencing 8.30 am

Venue: Newhaven

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- 1 BOARD DISCUSSION HELD IN-CAMERA 8.30 – 8.45 am**
- 2 PRESENT**
- 3 APOLOGIES**
- 4 DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
  - 4.1 Register of Interests
- 5 CALENDAR**
  - 5.1 Candowie Events schedule
- 6 PREVIOUS MEETING – held 19 July 2013**
  - 6.1 Minutes 19 July 2013
  - 6.2 Matters Arising July 2013
- 7 MANAGING DIRECTOR'S REPORT**
- 8 BOARD REPORTS FOR APPROVAL – *Commercial in Confidence***
  - 8.1 Accounts & Collections Policy report
  - 8.2 Residential Hardship Policy report
  - 8.3 Customer Charter report
  - 8.4 Risk Management Policy report
  - 8.5 Purchasing Policy report
  - 8.6 Information Privacy Policy report
  - 8.7 Financial Statements 30 June 2013 (FINAL) – late report
  - 8.8 CUP & CAW Post Implementation Review

## **9 MANAGEMENT REPORTS**

- 9.1 Business Services – *Commercial in Confidence*
  - 9.1.1 Business Planning Report – July 2013
  - 9.1.2 Major Projects Report – July 2013
  - 9.1.3 Tender & Contract Register
- 9.2 Customer Service - *Commercial in Confidence*
  - 9.2.1 Customer Service Report
- 9.2 Risk, Regulation & Resources – *Commercial in Confidence*
  - 9.3.1 Risk, Regulation & Resources Report update
- 9.3 Communications – *Commercial in Confidence*
  - 9.3.1 Community Garden project
  - 9.3.2 Stakeholder Engagement Plan Review

## **10 BOARD REPORTS FOR INFORMATION**

- 10.1 Operational Performance Indicators
- 10.2 Board ongoing induction
- 10.2 DRAFT 2 Annual Report 2012-13 (without VAGO signoff)

## **11 COMMITTEE REPORTS**

- 11.1 Audit & Risk Committee meeting held 15 August 2013
- 11.2 Project Control Committee
  - 11.2.1 Draft Minutes of meeting held 2 August 2013
- 11.3 Customer Consultative Committee
  - 11.3.1 Final Minutes of meeting held 19 July 2013
- 11.4 Remuneration & Governance Committee – meeting held 15 August 2013

## **12 GENERAL BUSINESS**

## **13 SEAL REGISTER**

## **14 BOARD DISCUSSION – in camera**

## **15 NEXT MEETING: 20 September 2013 8.30am NEWHAVEN**