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**WESTERNPORT REGION WATER CORPORATION**  
**BOARD MEETING AGENDA**

Meeting: Friday 15 November 2013 commencing 8.30 am

Venue: Newhaven

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- 1 BOARD DISCUSSION HELD IN-CAMERA 8.30 – 8.45 am**
- 2 PRESENT**
- 3 APOLOGIES**
- 4 DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
  - 4.1 Register of Interests
- 5 CALENDAR**
- 6 PREVIOUS MEETING – held 18 October 2013**
  - 6.1 Minutes 18 October 2013
  - 6.2 Matters Arising October 2013
- 7 MANAGING DIRECTOR’S REPORT**
- 8 BOARD REPORTS FOR APPROVAL – *Commercial in Confidence***
  - 8.1 Out of session Board resolution - CAW project
  - 8.2 Out of session Board resolution – Land
  - 8.3 Internal Audit Plan
    - 8.3.1 Strategic Internal Audit Plan
  - 8.4 Strategic Workshop Outcomes – Vision Statement

## 9 MANAGEMENT REPORTS

### 9.1 Business Services – *Commercial in Confidence*

#### 9.1.1 Financial Statements as at 31 October 2013

9.1.1.1 – Cash flow Statement

9.1.1.2 – Balance Sheet

#### 9.1.2 Business Planning Report

#### 9.1.3 Major Projects Report – October 2013

9.1.3.1 - Project status report – Corporate Systems Replacement

9.1.3.2 - Project status report – CAW & Land

9.1.3.3 - Project status report – CUP

9.1.3.4 – Project status report – Desalination Cross Connection (DP6)

9.1.3.5 – Project status report – CWWTP Master Plan

9.1.3.6 – Project status report – Cowes Pump Station Upgrades

9.1.3.7 – Project status report – CWWTP Irrigation

9.1.3.8 – Project status report – San Remo (OLV) IWCM project

#### 9.1.4 Tender & Contract Register

### 9.2 Customer Service - *Commercial in Confidence*

#### 9.2.1 Debt Management Report

9.2.1.1 Total Debt Report

9.2.1.2 Aged Debt over \$5k Report

#### 9.2.2 Utility Billing Project Report

9.2.2.1 CIVICA Project Governance Document

9.2.2.2 Project Progress & Status Report

### 9.3 Risk, Regulation & Resources – *Commercial in Confidence*

#### 9.3.1 Risk, Regulation & Resources Report update

9.3.1.1 - OHS Statistic Report October 2013

### 9.4 Operations

9.4.1 Candowie Land Acquisition - (*confidential report, legal and professional privilege applies*)

9.4.2 Electricity usage forecast

### 9.5 Governance

#### 9.5.1 DEPI Annual update on the Water Supply outlook

9.5.1.1 Water Security Outlook v1 November 2013

### 9.6 Communications

9.6.1 Class A Community Garden Project – update

**10 BOARD REPORTS FOR INFORMATION**

- 10.1 Operational Performance Indicators – October 2013
- 10.2 Improved 'live' forecasting model for cash flow
- 10.3 Response to Minister's Letter on Melbourne's Water Future
- 10.4 Board ongoing induction  
*Melbourne Water presentation rescheduled for February 2014*

**11 COMMITTEE REPORTS**

- 11.2 Project Control Committee – Minutes of meeting held 1 November 2013

**12 GENERAL BUSINESS – *Commercial in Confidence***

- 12.1 Auditors address to Board

**13 SEAL REGISTER**

**14 BOARD DISCUSSION – in camera**

**15 NEXT MEETING:** 20 December 2013 8.30am NEWHAVEN