



WESTERNPORT REGION WATER CORPORATION

BOARD MEETING AGENDA

Meeting: Friday 18 October 2013 commencing 8.30 am

Venue: Newhaven

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- 1 **BOARD DISCUSSION HELD IN-CAMERA** 8.30 – 8.45 am
 - 2 **PRESENT**
 - 3 **APOLOGIES**
 - 4 **DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
 - 4.1 Register of Interests
 - 5 **CALENDAR**
 - 6 **PREVIOUS MEETING – held 20 September 2013**
 - 6.1 Minutes 20 September 2013
 - 6.2 Matters Arising September 2013
 - 7 **MANAGING DIRECTOR'S REPORT**
 - 8 **BOARD REPORTS FOR APPROVAL – Commercial in Confidence**
 - 8.1 Memorandum of Understanding
 - 8.1.1 DRAFT Memorandum of Understanding
 - 8.1.2 MoU Timeline
 - 9 **MANAGEMENT REPORTS**
 - 9.1 Business Services – *Commercial in Confidence*
 - 9.1.1 Financial Statements as at 30 September 2013
 - 9.1.1.1 – Cash flow Statement
 - 9.1.1.2 – Balance Sheet
 - 9.1.2 Business Planning Report – *late report (to include output from strategic planning workshop)*
 - 9.1.3 Major Projects Report – September 2013

- 9.1.3.1 - Project status report – Corporate Systems Replacement
- 9.1.3.2 - Project status report – CAW & Land
- 9.1.3.3 - Project status report – CUP
- 9.1.3.4 – Project status report – Desalination Cross Connection (DP6)
- 9.1.3.5 – Project status report – CWWTP Master Plan
- 9.1.3.6 – Project status report – Cowes Pump Station Upgrades
- 9.1.3.7 – Project status report – CWWTP Irrigation
- 9.1.3.8 – Project status report – San Remo (OLV) IWCM project

9.1.4 Tender & Contract Register

9.2 Customer Service - *Commercial in Confidence*

9.2.1 Debt Management Report

9.2.1.1 Total Debt Report

9.2.1.2 Aged Debt over \$5k Report

9.2.2 Utility Billing Project Report

9.2.2.1 Draft project plan

9.2.2.2 Draft governance framework document

9.2.2.3 Draft project progress and status report

9.2.2.4 Issues Register

9.3 Risk, Regulation & Resources – *Commercial in Confidence*

9.3.1 Risk, Regulation & Resources Report update

9.3.1.1 - OHS Statistic Report September 2013

9.4 Operations

9.4.1 Candowie land acquisition - (*confidential report, legal and professional privilege applies*)

9.4.1.1 Russell Kennedy correspondence - (*confidential report, legal and professional privilege applies*)

10 BOARD REPORTS FOR INFORMATION

10.1 Operational Performance Indicators – September 2013

10.2 Board ongoing induction

11 COMMITTEE REPORTS

11.1 Audit & Risk Committee meeting to be held 18 October 2013

11.2 Project Control Committee – Minutes of meeting held 10 October 2013

11.3 Remuneration & Governance Committee – interim meeting held 7 October 2013

11.4 Customer Consultative Committee – Minutes of meeting held 20 September 2013

12 GENERAL BUSINESS – *Commercial in Confidence*

12.1 Customer Survey 2013 – presentation by Bartley Consulting

13 SEAL REGISTER

14 BOARD DISCUSSION – in camera

15 NEXT MEETING: 15 November 2013 8.30am NEWHAVEN