



**WESTERNPORT REGION WATER CORPORATION
BOARD MEETING AGENDA**

Meeting Details: Friday 19 April 2013 at 8.30am

Venue: Newhaven

8.30 am – 8.45 am – Board Discussion - In Camera

1 PRESENT

2 APOLOGIES

Member Roland Lindell

3 DECLARATIONS OF PECUNIARY INTEREST/CONFLICT OF INTEREST

3.1 Register of Interests

4 CALENDAR – *viewed on Extranet*

5 MINUTES OF PREVIOUS MEETING – held 15 March 2013

5.1 Matters Arising

6 MANAGING DIRECTOR'S REPORT

6.1 Community Engagement Update

7 BOARD REPORTS FOR APPROVAL

7.1 Adoption of Board Performance Review Report

7.2 Adoption of Charter Revisions

7.2.1 Board Charter

7.2.2 Audit & Risk Committee Charter

7.2.3 Remuneration & Governance Committee Charter

7.2.4 Project Control Committee Charter

7.3 Jones Land Compensation Claim – *Commercial in Confidence*

7.4 Maintenance Services Contract – *Commercial in Confidence*

7.5 DSE quarterly return

7.6 Sale of Land

8 MANAGEMENT REPORTS

- 8.1 Business Services – *Commercial in Confidence*
 - 8.1.1 Financial Statements as at 31 March 2013
 - 8.1.2 Business Planning
 - 8.1.3 Major Projects Report
 - 8.1.4 Tender & Contract Register
 - 8.1.5 Putting the Pieces Together - Corporate Solution
 - 8.1.6 Performance Manager Overview – presentation

- 8.2 Customer Service - *Commercial in Confidence*
 - 8.2.1 Total Debt Report
 - 8.2.2 Aged Debt over \$5k Report

- 8.3 Risk, Regulation & Resources
 - 8.3.1 EMS Accreditation Analysis

- 8.4 Operations
 - 8.4.1 Candowie Upgrade Project – *Commercial in Confidence*
 - 8.4.2 Water Supply Update – April
 - 8.4.3 CCTV Update – April
 - 8.4.4 Goldsmith Contract Update
 - 8.4.5 Green Waste Opportunity

9 BOARD REPORTS FOR INFORMATION

- 9.1 Operational Performance Indicators

10 COMMITTEE REPORTS

- 10.1 Audit & Risk Committee
- 10.2 Customer Consultative Panel – meeting 15 March 2013
- 10.3 Project Control Committee
 - 10.3.1 Minutes of meeting held 5 April 2013
- 10.4 Remuneration & Governance Committee

11 GENERAL BUSINESS

12 SEAL REGISTER

- 12.1 Seal Register

13 BOARD DISCUSSION – in camera

- 14 NEXT MEETING:** 17 May 2013 – 8.30am