



# Westernport Water

## Board Meeting Overview

3 December 2024, 9:00am – Bunurong Country, Westernport Water HQ Boardroom, 2-16 Boys Home Road, Newhaven

### Present:

**Chair:** Annabelle Roxon

**Directors:** Chris Newton (Deputy Chair), Tanya Ha, Graham Hawke, Ishara Saldin, Kushal Shah, Joanne Pearson  
Managing Director (MD), Dona Tantirimudalige  
Board Delegate, Jethro Calma-Holt

### Other attendees (for non In Camera or where otherwise noted):

General Manager Corporate & Customer (GMCC), Gareth Kennedy  
General Manager Assets & Operations (GMAO), David Girdwood  
Executive Manager, Finance (CFO), Kathy Hawke  
Executive Manager, People Culture & Safety (EMPCS), Fiona Blackmore  
Acting Corporation Secretary (ACS/AMSPG), Sarah Kolac  
David Kortum, Triplex Acies (4.1)  
Manager Asset Planning (MAP) Chaminda Jayasena (3.1)  
Manager Water & Wastewater treatment (MWWT) Peter Stephens (4.2)  
Climate Change Senior Advisor (CCSA) Zoe Geyer (4.3)

### Apologies:

Director Leigh Berrell

## BOARD ACTIONS

The Board resolved to:

- Adopt the minutes of the 29 October 2024 Board meeting.
- Address the Business Case (Gate 2) – King Road Recycled Water Wetlands and Storage through an out of cycle meeting.
- In principle intention to join the VicWater Carbon Offset Special Purpose Vehicle.

## OFFICIAL

- Approve the regulatory accounts consistent with section 4.1.6 of the Regulatory Accounting Code.
- Adopt the Internal Audit Charter (v9)
- Adopt the Fleet Policy (v15)
- Adopt the Delegations Manual (v8) Addendum

The Board noted the:

- Attendance/Apologies
- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar 2024
- Board & Committee Planning Calendar 2025
- Upcoming Community Engagement Opportunities
- Matters Arising
- Minutes of the 28 October 2024 PSCC Meeting
- Minutes of the 28 October 2024 ISIC Meeting
- Safety Moment
- October 2024 WHS Report
- October 2024 Business Performance Report
- Westernport Water's financial position for the period ending 31 October 2024.
- Board Education Session #8 – Emergency Management and the Role of the Board
- PFAS Update and Discussion
- 2024-25 Corporate plan Budget Impact Review
- Q1 2024-25 Quarterly Financial Performance and Portfolio Entity Report and DTF Quarterly Land Sales Report submission to DEECA and DTF
- Essential Service Commission (ESC) Regulatory Accounts for 2023-24 and endorsed two Directors to sign the Directors Responsibility Statement
- Annual Governance Document Review Plan
- Update from the Audit & Risk Committee (ARC)
- change of Internal Audit Reports to be submitted to ARC only, with a verbal briefing provided to Board at the ARC Chair update
- Enterprise Agreement Update
- Government Correspondence
- Directors Travel & Accommodation Expenses
- Meeting Rating and Reflections

Board meeting closed at 1:10pm

**NEXT MEETING:** 11 February 2025