

WaterSmart Program Customer Agreement

Stream 2: Water Efficiency Audit

Parties

Water Corporation: Westernport Water

ABN: 63 759 106 755

Customer:

ABN or ACN:

Parts of this Agreement

This agreement is made up of the following parts, which must be read together to make up the whole Agreement:

1. Background
2. Terms and Conditions
3. Schedule 1 – Customer Details and Sites
4. Schedule 2 – Post-Audit Reporting Template

EXECUTED for and on behalf of Westernport Water ABN 63 759 106 755, represented by:

Name of authorised representative:

Position of authorised representative:

Signature:

Date:

EXECUTED for and on behalf of

ABN or ACN by the following authorised delegate. As authorised signatory of the stated Customer, I have read and understood, and agree to be bound by, the terms and conditions contained in this agreement.

Customer to complete this section with names and position details of the Person Authorised to enter into Agreement on behalf of the Customer.

Name of authorised signatory:

Position of authorised signatory:

Signature:

Date:

Name of witness:

Position of witness:

Signature:

Date:

If you require assistance please contact Maja Wolnik, Communications and Engagement Program Officer on 0418 738 936 or mwolnik@westernportwater.com.au.



Please read all information and declarations carefully before you complete and submit this form:

Email completed PDF form to: communications@westernportwater.com.au or mwolnik@westernportwater.com.au

Mail your printed form to: 2 Boys Home Road, Newhaven 3925, Victoria, Australia



1300 720 711 | westport@westernportwater.com.au
westernportwater.com.au



1. Background

- 1.1 The Victorian Government's WaterSmart program is supporting Victorian urban water corporations' non-residential customers to improve on-site water efficiency.
- 1.2 The WaterSmart program aims to reduce potable water use by providing funding to eligible non-residential customers to undertake water use monitoring and water use audits.
- 1.3 The Customer and Westernport Water acknowledge their partnering approach to working together in good faith to achieve the objectives of this Agreement.
- 1.4 The Customer and Westernport Water share the objective to improve water efficiency across the region.
- 1.5 Through this Agreement, the Customer and Westernport Water will engage with each other cooperatively and collaboratively to achieve improved efficiency through the water efficiency audit.

2. Terms and Conditions

Funding Inclusions

- 2.1 Westernport Water will install/fund one (1) water use audit to be undertaken at the site(s) specified at **Schedule 1**.
- 2.2 The water audit must/will be undertaken by an appropriately qualified contractor, as determined/ approved by Westernport Water.
- 2.3 The water audit must/will include (where practicable):
 - Inventory of all water using points, location/zone and flow rate
 - Baseline water usage
 - Review of existing maintenance and use practices
 - Identify water efficiency improvements (both products and use improvements)
 - Add additional as required

Funding Exclusions

- 2.5 Water use audit outside of the site boundary as specified at Schedule 1.
- 2.6 Funding to implement or undertake any water efficiency improvements identified in the water use audit.
- 2.7 Audit services that are not related to water using fixtures or equipment (i.e., energy audit).
- 2.8 Add additional as required.

Customer Eligibility

Is the Customer a non-residential (commercial, industry, business, council) customer of Westernport Water?
 Yes No

Is the Customer the owner or tenant of the site(s) to be monitored? Yes No

Does the Customer already have water use monitoring in place at the time of this Agreement being executed? Yes No

Does the Customer understand and agree to their obligations under 2.4 of the terms and conditions (including reporting requirements and potential requests to assist with program promotion) Yes No

Customer Obligations

It is a condition of WaterSmart funding that you must:

- 2.9 Grant access to the service provider to your site(s) listed in Schedule 1, for the purposes of undertaking the water efficiency audit.
- 2.10 Commit to act upon any leaks found within the site boundary, within 30 days.
- 2.11 Acknowledge and agree data collected as part of the water efficiency audit may be made available to Westernport Water, and the Victorian Government for the purposes of delivering the services, analysis and reporting (de-identified).
- 2.12 Agree that Westernport Water or representative from the Victorian Government may contact you to participate in surveys, case studies, interviews or naming in the media for program promotions or analysis (subject to additional agreement).

Customer Reporting

- 2.13 The Customer must submit two (2) post audit reports to Westernport Water, at 6 and 12 months after the service provider has delivered the water audit to you.
- 2.14 The reports are to be submitted using the template at Schedule 2.
- 2.15 The completed reporting template must be emailed to mwolnik@westernportwater.com.au or communications@westernportwater.com.au by the due dates below:

Project Report - 6 months

Project Report - 12 months

3. Schedule 1 - Customer Sites for Water Use Audit

Customer - Primary Contact Details

Customer:

Name: Position:

Email: Phone Number:

Customer Sites - Stream 2

List of Customer sites approved to participate in VicFacilities. Add more sites and pages as needed.

Site 1

Site Name	<input type="text"/>
Site Address	<input type="text"/>
Site Type*	<input type="text"/>
Site Population (FTE Equivalent)	<input type="text"/>
Water Meter Number (s)	<input type="text"/>
Water Meter Location	<input type="text"/>
Name of Site Contact	<input type="text"/>
Email Address	<input type="text"/>

Site 2

Site Name	<input type="text"/>
Site Address	<input type="text"/>
Site Type*	<input type="text"/>
Site Population (FTE Equivalent)	<input type="text"/>
Water Meter Number (s)	<input type="text"/>
Water Meter Location	<input type="text"/>
Name of Site Contact	<input type="text"/>
Email Address	<input type="text"/>

Site 3

Site Name	<input type="text"/>
Site Address	<input type="text"/>
Site Type*	<input type="text"/>
Site Population (FTE Equivalent)	<input type="text"/>
Water Meter Number (s)	<input type="text"/>
Water Meter Location	<input type="text"/>
Name of Site Contact	<input type="text"/>
Email Address	<input type="text"/>

*Office, sporting ground, park/green space, healthcare, hospitality, retail, agriculture, mining, manufacturing, construction.

Site 4

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

Site 5

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

Site 6

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

**Office, sporting ground, park/green space, healthcare, hospitality, retail, agriculture, mining, manufacturing, construction.*

Site 7

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

Site 8

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

Site 9

Site Name	
Site Address	
Site Type*	
Site Population (FTE Equivalent)	
Water Meter Number (s)	
Water Meter Location	
Name of Site Contact	
Email Address	

*Office, sporting ground, park/green space, healthcare, hospitality, retail, agriculture, mining, manufacturing, construction.

5. Schedule 2 - Post-audit Project Report

Please fill out a separate Water Use Audit Project Report at 6 and 12 month intervals, using the supplied form.

If you require assistance please contact Maja Wolnik, Communications and Engagement Program Officer on 0418 738 936 or mwolnik@westernportwater.com.au.

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