

## WESTERNPORT WATER BOARD MEETING OVERVIEW

**10 DECEMBER 2019 3.26 PM AT PHILLIP ISLAND NATURE PARK SUMMERLANDS**

### **Present:**

Chair: Phil Clark

Directors: Annabelle Roxon, Chris Newton, Joanne Pearson, Leigh Berrell, Yvonne Dickson

Managing Director: Peter Quigley (MD)

### **Also in attendance**

General Manager Corporate & People (GMCP) Lisa Caldwell

General Manager Customer & Community (GMCC) Gareth Kennedy

General Manager Assets & Operations (GMAO) Paul Donohue

Executive Director Partnerships & Sector Performance, Water and Catchments Group,  
DELWP Kessia Thompson (1.)

Chief Financial Officer / Manager Finance (CFO) Kathy Hawke (3.4, 4.1)

Manager ICT (MICT) Sharon Green (5.1)

Manager People & Culture (MPC) Emma Harry (3.3, 3.4)

Workplace Health & Safety Advisor (WHSSA) Matt Runzi (2.2)

Manager Strategy, Performance & Governance (MSPG) Portia Branton

### **Director Apologies:**

Tanya Ha and Rueben Berg.

## **BOARD ACTIONS**

The Board resolved to:

- Adopt the Minutes of the 19<sup>th</sup> November 2019 Board Meeting
- Adopt the Workplace Health and Safety Policy (v2)
- Adopt the Workplace Health and Safety Improvement Plan Year 2

The Board noted the:

- Register Of Interests & Conflicts Of Interest
- Board & Committee Planning Calendar
- Matters Arising
- Safety Moment
- November 2019 WHS Report
- November 2019 Business Performance Report
- November 2019 Finance Report
- Essential Services Commission Regulatory Accounts (Director Responsibility Statement)
- Water Entity Audits Presentation
- Annual Customer Service Satisfaction Survey
- Information Security Policy – Contractor Management
- Business Transformation Project Update Report for November
- Government Correspondence from the Minister
- Chair Update
- Director Insight From External Meetings – Nil
- Monthly Director Travel / Accommodation Expenses – October



**WESTERNPORT**  
**WATER.**

---

Board meeting closed at 5.18pm

**NEXT MEETING:** 18 February 2020